



**THE UNITED STATES AFRICAN DEVELOPMENT FORUM (USADF)
EMPOWER AFRICAN ENTREPRENEURS CHALLENGE APPLICATION FORM**

ENTREPRENEUR’S NAME: _____

PROJECT NAME: _____

ENTERPRISE NAME: _____

COUNTRY OF RESIDENCE AND NATIONALITY: _____

APPLICATION INSTRUCTIONS: Fill this application form using an INK PEN

		YES	NO	IF YES
1	Is the entity African owned and managed?			Attach an authenticated document of ownership
2	Is the entity legally registered in the country of residence			Attach certified copy of registration certificate
3	Does the entity have management or audited accounts for the last 2 years?			Attach copies of the management or audited accounts for the last 2 years
4	Has the entity operated bank accounts for the last 12 months?			Attach copies of bank statements for the period.

Applicant Contact Points:	
Name of Primary Contact:	
Position:	
Telephone:	
E-Mail:	
Location of the Organization/Business:	
Physical Address:	
Mailing Address:	
City or town [if urban]:	
Village [if rural]:	
Nearest Town [if rural]:	
SIGN-OFF	
<i>I understand that a material misstatement or the omission of material facts may stop the United States African Development Forum from providing funding, may require the termination of any funding that is awarded, and may give cause for legal action by the Organization. I confirm that I have necessary authority to act for and on behalf of the company in making the foregoing statements and that they are correct, to the best of my knowledge and belief, and that no statements of fact are omitted from this questionnaire which are necessary in order to make the statements herein not misleading.</i>	
Applicant	

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B. CURRENT FINANCIAL SITUATION

A) Have you requested any other funding (grants or loans) support from other donors, or banks that are still being considered? If yes, please list details below. If not applicable, indicate NA.

Donor Name	Date	Type (Loan / Grant)	Value

- 1) Does the organization or enterprise have a trained accountant or bookkeeper? Yes / No
- 2) (i) Does the organization or enterprise have two years of financial statements? Yes / No
(ii) Are the statements audited? Yes / No
(iii) If yes, attach copies of the most recent audited accounts for the same period.
- 3) (i) Does the organization or enterprise operate a bank account for business transactions? Yes / No
(ii) If yes provide name and branch of the bank and the period this account has been operated

Bank name	Branch	When the account was opened

C. PROJECT PROPOSAL INFORMATION

1) Briefly describe the project that the enterprise/organization is currently working on that requires funding?

2) What specific constraint(s) is/are preventing the enterprise from accessing commercial investment for the above project?

3) How will this grant allow your organization or enterprise to address the constraint(s) identified in (2) above?

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- 4) Briefly highlight the socioeconomic impacts of your project on the community and if the project will benefit a given section of the community, (for example, the elderly, people with disabilities, youth, families etc.)

D. GRANT BUDGET

1. Total amount of grant you are requesting? (Min USD 1,000 – Max USD 1,000,000): _____
2. Estimate the budget needed to make the enterprise investment ready as discussed under (C) above. Please fill in the budget template below. (**Attach a proposed budget with narrative using the template provided at the end of this application form**).

E. SUPPORT DOCUMENTS

- 1) Provide a copy of your organization or enterprise registration document and articles of incorporation.
- 2) Provide copies of the past two years of financial statements.
- 3) Provide copies of business bank statements for the last 12 months and/or business mobile money transfer statements for the same period
- 4) If applicable, provide a copy of your most recent business plan/project proposal.
- 5) Provide authenticated documents of ownership e.g. shareholding certificate, If Applicable

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PROJECT BUDGET

		Name of Project		
			Costs	
	Category	Description	in USD*	
	A			
	A.1			
	A.2			
		Sub-Total		
	B			
	B.1			
	B.2			
		Sub-Total		
	C			
	C.1	used for:		
	C.2	used for:		
		Sub-Total		
		Grand Total		